

Instructions for Parents with Request Codes

- First, write down your Request Code from your email.
- Click on the link in the email containing your Request Code.
- **Please Note** : If you are new to our registration site and are creating an account, create your account and then log out. Log in again and when you see the **Account Dashboard**, you will see 5 choices. The last one is **“Enter a Request Code”**. Click on it and you can finish your registration from that point.
- **Attendee Request Code Entry**
 - Enter the **Request Code** and click **Continue**.
 - On the next screen, you will see the camp to be attended, your church’s name, and your camper’s name. Click **Continue**.
 - You will then add your family to our database. Make sure all the info on the next screen is correct & click **Create**.
- **Medical History**
 - Click **Continue** to complete your camper’s Health Form. Mark yes or no for each item of medical history and medical concerns. Click **Continue** as you finish each page.
 - The next screen requires **2 contacts** and their information, but you may enter up to **4**. **Please keep in mind that only the person listed will be allowed to check out the camper for illness or other reasons.**
 - The next screen is for medications your camper will be bringing to camp. Fill in info under **Add Medication** and then click **Continue**.
 - The next screen requires your doctor’s information and an answer to whether your child is allergic to Benadryl. Click **Continue**.
 - The next screen will show the **Medical Release** to be signed by you, the parent. Type in your name and click **Continue**.
- The next screen will allow you to sign off on any **Terms & Conditions**. Registrations for GA Camp, Boy’s Mission Camp, and Preteen campers under 11 years old will only have a Photography Waiver. Registrations for Journey Camp, Adventure Youth Camp, Back to School Youth Camp, and Preteen campers 11 years and older will have a **Photography Waiver** and the **Assumptions of Risk** form. The **Assumption of Risk** form must be completed if your camper is to be allowed to participate on the Ropes Course. At this time, you will need to agree to participation in order to finish your registration. If you do not want to allow your child to participate, call the camp at (337) 328-7531 and we will circumvent this step for you. After reading through these forms, check the box and type in your name.
 - Click **Continue**.

- This will take you to a page confirming that you have completed the **Medical History** and **Terms & Conditions**. Click **Continue**.
- This brings you back to **Registration Details**. **Your camper is now enrolled**. You can log out in the upper right corner.